



# SIVASAKTHI INTERNATIONAL SCHOOL

(Affiliated to CBSE New Delhi, Affiliation No: 1931092)

No:1/1, Chinna Salai, Thalanayar, Vedharanyam Taluk, Nagapattinam - 614 712

## TRANSFER CERTIFICATE

- Book No. : \_\_\_\_\_ Admission No.: \_\_\_\_\_
- Sl. No. : \_\_\_\_\_ EMIS No. : \_\_\_\_\_
1. Name of the Pupil (in Block Letters) : \_\_\_\_\_
  2. Mother's Name : \_\_\_\_\_
  3. Father's / Guardian's Name : \_\_\_\_\_
  4. Date of Birth (in Christian Era) (in figures) : \_\_\_\_\_  
according to Admission & Withdrawal Register (in Words) : \_\_\_\_\_
  5. Gender : \_\_\_\_\_
  6. Nationality : \_\_\_\_\_
  7. Whether the candidate belongs to Schedule Caste : \_\_\_\_\_  
Or Schedule Tribe or OBC
  8. Date of first admission in the School with Class : \_\_\_\_\_
  9. Class in which the pupil last studied (in figures) : \_\_\_\_\_  
(in words) : \_\_\_\_\_
  10. School/Board Annual examination last taken with Result : \_\_\_\_\_
  11. Whether failed, if so once/twice in the same class : \_\_\_\_\_
  12. Subjects studied: 1. \_\_\_\_\_, 2. \_\_\_\_\_, 3. \_\_\_\_\_  
4. \_\_\_\_\_, 5. \_\_\_\_\_, 6. \_\_\_\_\_
  13. Whether qualified for promotion to the higher (in figures) : \_\_\_\_\_  
class if so, which class (in words) : \_\_\_\_\_
  14. Month upto which the pupil has paid school dues : \_\_\_\_\_
  15. Any fee concession availed of. So, the nature of such concession: \_\_\_\_\_
  16. Total no of working days in the academic session : \_\_\_\_\_
  17. Total no of working days pupil present in the school : \_\_\_\_\_
  18. Whether NCC Cadet/Boy Scout/Girl Guide (Details may be given) : \_\_\_\_\_
  19. Games played or extra-curricular activities in which the : \_\_\_\_\_  
Pupil usually took part (mention achievement level therein)
  20. General Conduct : \_\_\_\_\_
  21. Date of application for certificate : \_\_\_\_\_
  22. Date of issue of certificate : \_\_\_\_\_
  23. Reasons for leaving the school : \_\_\_\_\_
  24. Any other remarks : \_\_\_\_\_

**Signature of  
Class Teacher**

**Checked by  
(with full name and designation)**

**Signature of the Principal  
with date School SEAL**